



MILL A SCHOOL DISTRICT

1142 Jessup Road. Cook, WA 98605 • (509) 538-2522 • fax (509) 538-2181



EQUIPMENT LOAN AGREEMENT

Because technology is an important tool in a 21st century classroom, Mill A School District provides students and faculty members an opportunity to borrow certain equipment with access to digital resources and virtual learning tools. The undersigned borrower (“you”) accepts the equipment described below (the “Equipment”) under the following conditions:

**Borrower
Initials:**

_____ The Equipment is the property of Mill A School District and is temporarily loaned to you for academic purposes.

_____ You are personally responsible for the Equipment while it is loaned to you. In particular, you will:

- use the Equipment in a reasonable, safe and appropriate manner;
- only use the Equipment for non-commercial, academic purposes.
- take all steps reasonably necessary to care for the Equipment and keep it in a safe and secure environment;
- reimburse Mill A School District for any damage to or loss of the Equipment other than normal wear and tear that may result from your failure to comply with this Agreement.

_____ All Mill A School District policies and procedures and applicable laws apply to your possession of the Equipment and use of our Technology. See the Mill A School Internet/Technology Use Policy for details.

_____ The use of Equipment for non-school related activities outside school hours is left to the discretion of the parents, subject to the other requirements in this Program Handbook.

_____ You will not attempt to bypass network or device restrictions that have been placed to filter content or protect the devices or personal information. This includes, but is not limited to, the use of virtual private networking (VPN) apps/settings, or removal of device profiles.

_____ The use of personal devices may be prohibited in the classroom or other facilities at the discretion of our faculty, staff or Superintendent.

_____ The use of personal devices as a "hot spot" to bypass the school network is prohibited while on school premises.

_____ Mill A School District may monitor your use of the Equipment, including your internet access and any communication sent from or received by the Equipment, without further notice to or permission from you. You should never assume that anything you do using the Equipment is private.

_____ Information, data, messages, and material created, sent, received, or stored on or by the Equipment may be public records of Mill A School District that the public may obtain copies of.

_____ You will use the software installed on the Equipment only in accordance with the applicable license.

_____ You will not install or use any software on the Equipment other than software made available to you by us.

_____ You will not alter, reconfigure, copy, or delete any software installed on the Equipment without our authorization.

- _____ You will not reconfigure or modify the Equipment or remove or alter the Equipment labels.
- _____ You will not attempt to repair the Equipment yourself or have someone other than our staff repair the Equipment.
- _____ You will not deface or destroy the Equipment in any way.
- _____ You will not loan the Equipment to anyone else.
- _____ You will immediately report to our Superintendent or Dean of Students if the Equipment is lost, stolen, or damaged.
- _____ You will return the Equipment to our Superintendent or Dean of Students in good condition (a) at the end of the school year, (b) when your Mill A School District employment or enrollment ends, or (c) anytime at our request, whichever is sooner.

EQUIPMENT		
<input type="checkbox"/> HP Laptop Serial #		Value: \$
<input type="checkbox"/> Apple iPad Serial #		Value: \$
<input type="checkbox"/> Power Cord <input type="checkbox"/> Carrying Case <input type="checkbox"/> Other:		Value: \$

BORROWER	
TO THE FULLEST EXTENT PERMITTED BY LAW, THE UNDERSIGNED BORROWER AND (IF STUDENT) THEIR PARENT/GUARDIAN AGREES TO COMPLY WITH THIS AGREEMENT AND WILL RELEASE, INDEMNIFY, DEFEND AND HOLD MILL A SCHOOL DISTRICT AND PACIFIC CREST INNOVATION ACADEMY, AND EACH OF THEIR DIRECTORS AND EMPLOYEES, HARMLESS FROM AND AGAINST ANY AND ALL DAMAGES, LOSSES, CLAIMS, EXPENSES, LIABILITY AND CAUSES OF ACTION ARISING OUT OF OR RELATING TO THE EQUIPMENT OR BORROWER'S USE OF THE EQUIPMENT.	
Borrower - Print Name:	Date:
Borrower - Signature:	
Parent/Guardian (if applicable) - Print Name:	Date:
Parent/Guardian Signature:	

MILL A SCHOOL DISTRICT USE ONLY	
Equipment returned _____	_ (date) in <input type="checkbox"/> Good Condition <input type="checkbox"/> Damaged Condition (describe):
Signature: _____	Print Name: _____
Title: <input type="checkbox"/> Superintendent <input type="checkbox"/> Dean of Students	
<input type="checkbox"/> Copy provided to Borrower.	